INTER-AMERICAN TROPICAL TUNA COMMISSION

86TH MEETING (EXTRAORDINARY)

Del Mar, California (USA) 14-15 October 2013

MINUTES OF THE MEETING

AGENDA

- 1. Opening of the meeting
- 2. Adoption of the agenda
- 3. Procedure for the selection of the Director
- 4. Other business
- 5. Adjournment

APPENDICES

- 1. List of attendees
- 2. Statement by Guatemala on capacity
- 3. Proposal by Belize, Costa Rica, El Salvador, Guatemala, Nicaragua, and Panama: *Special rules for the appointment of the Director of the Inter-American Tropical Tuna Commission*
- 4. Proposal by the European Union: *Procedures for the selection, interview and decision-making process for the Commission's Director*
- 5. Informal Plenary Working Group: Procedure for the selection of the Director Chairman's draft (2nd revision)
- 6. Statement by Colombia on the interpretation of Article XII of the Antigua Convention

1. Opening of the meeting

The meeting was opened by the Chairman of the IATTC, Mr. Alvin Delgado, of Venezuela, who asked the nominations for rapporteur. In accordance with Rule of Procedure 10, Mr. Julio Guevara, of Nicaragua, was elected. The list of attendees is attached as Appendix 1.

Japan asked whether there was a quorum for the meeting in view of the absence of Belize, Canada, China, Korea, El Salvador, Kiribati, and Vanuatu. He was informed that a quorum had been reached since two-thirds of the Members of the Commission were present, as stipulated in Article VIII, paragraph 3, of the Antigua Convention.

Mr. Bernal Chavarría read a communication granting him credentials to represent El Salvador during the meeting, and stated that he would present a proposal by the Central American countries on special rules for the appointment of the Director of the IATTC.

2. Adoption de la agenda

The provisional agenda was adopted without changes.

After the agenda was adopted, Guatemala read a statement on the issue of fleet capacity (Appendix 2).

3. Procedure for the selection of the Director

After a preliminary discussion during which the European Union and Costa Rica (on behalf of Belize, Costa Rica, El Salvador, Guatemala, Nicaragua, and Panama) presented their respective proposals (Appendices 3 and 4), and the United States recalled its proposal to consider the procedure already used in 2007 and reflected in Resolution <u>C-07-01</u>, the Commission decided to establish an informal Plenary Working Group, chaired by Mr. David Hogan, of the United States, to work on a concrete text. After some initial discussion, and following a suggestion by the European Union, it was also agreed to work on a common text built on the basis of the text of the Central American proposal, but incorporating elements from both the Central American and the European Union proposals.

In his oral report to Commission, Mr. Hogan indicated the working group completed two successive readings of the text, and reached agreement on a good number of its provisions (Appendix 5). However, some issues were left pending, indicated with brackets in the text. In particular, there was no agreement on the fundamental point of whether the reappointment of an incumbent Director, in accordance with the provisions of Article XII, paragraph 1, of the <u>Antigua Convention</u> and <u>Rule of Procedure</u> 20, should be decided by consensus or, failing consensus, by a simple majority of votes. There was also no agreement on the specific procedure concerning the appointment of the Director.

In view of the situation and the urgency of reaching agreement as soon as possible, given that the current Director's term ends in August 2014, the Commission agreed to continue working on the issue during the intersessional period, as far as possible by electronic means, and consider possible practical arrangements to ensure the continuity of the work of the Commission and its staff.

Regarding this last item, Mexico made a statement with a concrete proposal (Appendix 6).

For its part, Colombia made an interpretative statement regarding Article XII, paragraph 1, of the <u>Antigua</u> <u>Convention</u> (Appendix 7).

4. Other business

No other business was discussed.

5. Adjournment

The meeting was adjourned at 6:10 pm on 15 October 2013.

Appendix 1.

ASISTENTES - ATTENDEES

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Appendix 2.

OPENING STATEMENT BY GUATEMALA AT THE 86TH EXTRAORDINARY MEETING

The Guatemalan delegation wishes to put on record various substantive elements, now that the agenda this meeting has been adopted.

Firstly, to wish us success in the work of adopting a procedure which will lend legal certainty to the appointment of a Director, as is provided for in the Antigua Convention.

Secondly, we wish to recall what Guatemala and other Members that have joined in the interpretation that there is no limitation, neither in the Convention nor in the rules of procedure, on dealing with more than one matter at extraordinary meetings, unless the Members so decide by a political decision.

Third, we wish to highlight that for Guatemala the issue of the Director is as important as the claim for carrying capacity, which despite the interpretation mentioned above Guatemala has sacrificed this opportunity in order to join the countries that give the issue of the Director priority over the Commission's other matters. Along these lines, Guatemala requests that the Meeting of the Working Group on Fleet Capacity be convened as soon as possible so that the restitution of the capacity quota be resolved in my country's favor during the next Annual Meeting of the Commission.

I ask that the reading of this statement be reflected in the minutes of this meeting and that its text be included as an appendix where it belongs. Appendix 3.

INTER-AMERICAN TROPICAL TUNA COMMISSION

86TH MEETING

Del Mar, California (USA) 10-14 June 201

PROPOSAL IATTC-86 A-1

SUBMITTED BY BELIZE, COSTA RICA, EL SALVADOR, GUATEMALA, NICARAGUA, AND PANAMA

SPECIAL RULES FOR THE APPOINTMENT OF THE DIRECTOR OF THE INTER-AMERICAN TROPICAL TUNA COMMISSION

EXPLANATORY MEMORANDUM

Article XII of the Antigua Convention indicates that "The Commission shall appoint, in accordance with the adopted rules of procedure and taking into account any criteria established therein, a Director, whose competence in the field of this Convention is established and generally recognized, in particular in its scientific, technical and administrative aspects, and who shall be responsible to the Commission and may be removed by the Commission at its discretion. The term of the Director shall be of 4 years, and he may be reappointed as many times as the Commission decides."

The period of appointment of the current Director of the Commission ends on 26 August of the year 2014, which makes it indispensable to define the rules of procedure necessary for complying with the mandate of resolving the rules of procedure for the appointment of the Director, as ordered by the Antigua Convention in its article XII, given that Resolution C-12-03 on the IATTC Rules of Procedure, expressly excluded from its ambit the procedural matter for the appointment of the Director, when in its article 20 it indicated that "The Commission shall establish criteria and procedures to appoint a Director, …", without having resolved it then.

The objective of this document is to establish the special rules for the appointment of the Director of the Commission that are required by Art. XII of the Antigua Convention and thereby constitute the criteria and procedures that are indicated in paragraph 20 of the Rules of Procedure.

The appointment process consists of two stages clearly identified by a sequential procedure to facilitate: a) The ratification or "reappointment" of the Director who is in office at the time, or as appropriate, b) the election of a new Director, if considered advisable for facilitating a wide participation of applicants to the benefit of the Commission.

RATIFICATION OF THE DIRECTOR

- 1. One year before the termination of the Director's term of office, during a meeting of Heads of Delegation, considering as such the representative of each member with the highest representative rank, all the Members shall be consulted about whether they wish the Director to continue for an additional period of four years.
- 2. Approval of continuity by consensus shall be attempted. If consensus is not reached, a secret vote will

be carried out in which each Member will count as one vote.

- 3. The continuity of the Director will be ratified if a simple majority of the Members' votes is reached.
- 4. If the simple majority is not reached the election of a new Director will be held, in accordance with the provisions of the following paragraphs.

DOCUMENTATION AND ANNOUNCEMENT OF THE POST

- 5. if it is necessary to carry out the process of selection and election of a new Director, six months before the plenary meeting of the Commission preceding the date of the termination of the term of office of the Director whose appointment as not been ratified, the vacancy will be announced by means of an announcement of the terms of reference, which will include a description of the post and the qualifications required in the terms determined by the Antigua Convention. The text of the description of the post and of the required qualifications shall be authorized by the Chairman in consultation with the Members.
- 6. The Secretariat shall publish the announcement on the IATTC website and on other national and international websites, giving wide publicity to the vacancy.

SUBMISSION OF APPLICATIONS

- 7. The deadline for the receipt by the Secretariat of applications by the respective interested parties shall be 60 calendar days from the date of publication of the announcement on the IATTC website. In each case, the applicants shall declare their acceptance of the terms of reference.
- 8. Each candidate shall be notified by the Secretariat electronically of the receipt of his or her complete application.
- 9. All applications, including the comments of the endorsers, shall be sent to all the Members of the Commission by means of a secure section of the IATTC website.

RANKING OF CANDIDATES

- 10. Each Member shall review the applications within 30 calendar days and shall then notify the Secretariat of its selection of a maximum of five candidates in order of preference. Once the preferences are received, the Chairman of the Commission, aided by the Secretariat, shall add up the individual rankings of each candidate, allocating five points for a first preference, four points for a second preference, three points for the third preference, two points for the fourth preference and one point for the fifth preference. The Chairman and the Secretariat shall keep the rankings confidential.
- 11. The candidates with the three highest total scores shall be selected to be interviewed at a meeting of Heads of Delegation. If a finalist withdraws his or her application, he or she shall be replaced by the next highest-ranking candidate in descending order. In the case of a tie for the last (third) place, all the candidates with the same scores shall be included in the list of finalist [sic]. The candidates not included in the list of finalists shall be notified by the IATTC Secretariat that they have not been selected.
- 12. The name [sic] of all the finalists shall be communicated to the Members of the Commission once the preliminary evaluation described in paragraph 11 has been concluded.

INTERVIEW PROCESS

- 13. The finalists shall be interviewed by the Members during a meeting of Heads of Delegation convened for that purpose. For that event, the costs of travel and lodging of the finalists shall be paid by the IATTC.
- 14. In order to ensure the transparency and impartiality of the process, the same questions shall be asked of all the candidates. These questions will have been prepared by the Chairman in consultation with

the Members before the meeting of the Heads of Delegation. The questions shall bear on the abilities and qualifications contained in the terms of reference.

PROCESS OF APPOINTMENT OF A NEW DIRECTOR

- 15. After the interview, the Members, in a Plenary Session of the Commission, shall strive to approve the preferred candidate as Director by consensus. If consensus is not reached, the Members shall adopt the following procedure for the appointment of a candidate:
 - a. The selection shall be by secret vote of the Members represented by Heads of Delegation.
 - b. Each Member shall choose its preferred candidate. The candidate with the simple majority of the votes of the Members shall be appointed Director.
 - c. If a simple majority is not reached, the two candidates with the highest scores shall be submitted to a second round of voting. The one who receives the greatest number of votes shall be appointed Director.
 - d. A tie between candidates shall result in a new round of voting between those candidates, which shall be repeated up to three consecutive times. If the tie continues, the tied candidates shall be summoned to a final session of interviews, after which new rounds of voting will be held until the final appointment by simple majority.
- 16. A copy of this procedure will be made available to each candidate so that they are aware of the process being followed.
- 17. The selected candidate shall be notified at the conclusion of the meeting of the Commission.

STARTING DATE

18. If possible, the selected candidate shall present him or herself at the headquarters of the Secretariat one month before the departure of the Director in office in order to allow the proper transition. The terms of reference shall guarantee the reasonableness of the period necessary for the transition as appropriate.

Appendix 4.

INTER-AMERICAN TROPICAL TUNA COMMISSION

85TH MEETING

Veracruz (Mexico) 10-14 June 2013

PROPOSAL IATTC-85 G-1

SUBMITTED BY THE EUROPEAN UNION

Explanatory Memorandum

Goal: To establish clear and transparent rules for the selection and appointment of the Commission's Director.

Background: Paragraph 20 of the IATTC Rules of Procedures adopted at the IATTC 83rd meeting, requires that the Commission establish criteria and procedures to appoint a Director.

PROCEDURES FOR THE SELECTION, INTERVIEW AND DECISION-MAKING PROCESS FOR THE COMMISSION'S DIRECTOR

Position documentation and advertisement

- 1. Prior to advertising the vacancy, the Secretariat will prepare, on the basis of paragraph 20 of IATTC Rules of Procedure, a draft position description for the post of Director (including qualifications required) and a draft advertisement. These will be provided to the Chair for review in consultation with the Members.
- 2. The Secretariat will post the approved advertisement and position description on the IATTC website and highlight it on the homepage for a period of 4 weeks. The recruitment page on the IATTC website will include relevant information regarding the vacancy and the application process. The approved advertisement will also be placed by the Secretariat in national and international publications and websites. The deadline for applications to be received by the Secretariat shall be no less than 60 days from the date the advertisement has been placed on the website.

Submission of applications

3. Applications, with referee comments, shall be submitted to the Chair through the Secretariat in electronic format.

Acknowledgement of receipt

4. Each applicant will be notified by the Secretariat by electronic means of the receipt of his/her complete application.

Availability of applications

5. Each application, including referee comments, received by the Chair will be made available through a secure section of the IATTC website to all Commission's members.

Ranking of applicants

6. Each Member will notify the Secretariat of no more than five preferred candidates in order of preference. On receipt of all preferences, the Chair, assisted by the Secretariat, will aggregate individual applicants' rankings, awarding five points for a first preference, four points for a second preference etc. The individual rankings by Commission members will be kept confidential by the Chair and the Secretariat.

Short list

7. The candidates with the five highest aggregate scores will be shortlisted for interview. Should the application of any candidate be withdrawn, the next ranking candidate will be substituted. In case of a tie for the fifth place, all candidates with equal scores will be included in the short list. Candidates not on the short list will be notified by the IATTC Secretariat that they have not been selected.

Interview process

- 8. The short-listed candidates will be notified to the Commission's members. They will be interviewed by the members during a meeting of their Heads of Delegation at the next meeting of the Commission.
- 9. In order to ensure transparency and fairness of the process, all candidates will be asked the same questions. Those questions will have been prepared by the Chair in consultation with the Members ahead of the meeting of the Heads of Delegation.

Appointment Process for the Executive Secretary

- 10. Following the interview, Members will endeavour to approve the preferred candidate as Director by consensus. In the event that consensus is not reached, Members will adopt the following procedure for the appointment of a candidate:
 - Polling will be done by secret ballot by the Members represented by Heads of Delegation
 - In each round, each Head of Delegation will select one candidate. The candidate with the lowest number of votes each round will drop out of the ballot process.
 - A tie between candidates will result in a re-ballot between those candidates.
 - The candidate that polls the highest in the final round will be offered the position.
- 11. A copy of this procedure will be made available to each of the candidates so that they are aware of the process being followed.
- 12. The chosen candidate will be notified at the conclusion of the Commission meeting. Contract negotiations with the chosen candidate will be conducted by the Commission's Chair.

Start date

13. If possible, the chosen candidate will report to the Secretariat Headquarters two full weeks before the departure of the incumbent Director in order to allow for a transition.

Appendix 5.

Informal Working Group – Director Selection – October 2013

Chair's Draft, Revision 2

[RATIFICATION OF THE DIRECTOR

- 1. [At the regular meeting at least one year before the termination of the Director's term of office, during a meeting of Heads of Delegation, the Members shall consult about whether they wish the Director to continue for an additional period of four years.
- 2. Approval of continuity by consensus shall be attempted. If consensus is not reached, a secret vote will be carried out in which each Member will count as one vote.
- 3. The continuity of the Director will be ratified if a simple majority of the Members' votes is reached.
- 4. If the simple majority is not reached, the election of a new Director will be held, in accordance with the provisions of the following paragraphs.]

OR

- 1. [At the annual meeting at least one year before the termination of the Director's term of office, the Members shall consult about whether they wish the Director to continue for an additional period of four years.
- 2. Approval of continuity by consensus shall be attempted. If consensus is not reached, the election of a new Director will be held, in accordance with the provisions of the following paragraphs.]

DOCUMENTATION AND ANNOUNCEMENT OF THE POST

- 5. Nine months before the plenary meeting of the Commission preceding the date of the termination of the term of office of the Director, the vacancy will be announced by means of an announcement of the terms of reference, which will include a description of the post and the qualifications required in the terms determined by the Antigua Convention. The text of the description of the post and of the required qualifications, as well as an invitation to submit letters of reference, shall be authorized by the Chairman, in consultation with the Members.
- 6. The Secretariat shall publish the announcement on the IATTC website and seek to publish it on other relevant national and international websites and publications, giving wide publicity to the vacancy.
- 7. In the case of a Director who is also an applicant, the Director shall designate a member of the Secretariat staff who is not an applicant to carry out the functions of the Secretariat outlined in this procedure.

SUBMISSION OF APPLICATIONS

- 8. The deadline for the receipt by the Secretariat of applications by the respective interested parties shall be 60 calendar days from the date of publication of the announcement on the IATTC website. In each case, the applicants shall declare their acceptance of the terms of reference.
- 9. Each candidate shall be notified by the Secretariat electronically of the receipt of his or her complete application.
- 10. All application materials shall be sent to all the Members of the Commission by means of a secure section of the IATTC website.

RANKING OF CANDIDATES

- 11. Each Member shall review the applications within 30 calendar days, and shall then notify the Secretariat of its selection of a maximum of five applicants in order of preference. Once the preferences are received, the Chairman of the Commission, aided by the Vice-Chairman and the Secretariat, shall add up the individual rankings of each applicant, allocating five points for a first preference, four points for a second preference, three points for the third preference, two points for the fourth preference, and one point for the fifth preference. The Chairman and the Secretariat shall keep the rankings confidential.
- 12. Except in the case of a tie for fifth place, no more than five applicants with the highest total scores shall be selected as candidates to be interviewed at a meeting of Heads of Delegation. If a candidate withdraws his or her application, he or she shall be replaced by the next highest ranking applicant in descending order. In the case of a tie for fifth place, all the applicants with the same scores shall be included in the list of candidates. The applicants not included in the list of candidates shall be notified by the Secretariat that they have not been selected.
- 13. The names of all the candidates shall be communicated electronically to the Members of the Commission once the preliminary evaluation described in paragraph 12 has been concluded.

INTERVIEW PROCESS

- 14. The candidates shall be interviewed by the Members during a meeting of Heads of Delegation convened for that purpose, preferably during the plenary of the regular meeting of the Commission preceding the date of the termination of the term of office of the Director. For that event, the costs of travel and lodging of the candidates shall be paid by the IATTC.
- 15. In order to ensure the transparency and impartiality of the process, the same questions shall be asked of all the candidates. The Chairman will prepare a list of five questions to be asked of the candidates during their individual interviews. Each interview shall last a maximum of 50 minutes. These questions will be prepared based on questions submitted by the Members, and shall be transmitted to the candidates by the Chairman in advance of the meeting of the Heads of Delegation. The questions shall bear on the abilities and qualifications contained in the terms of reference.

PROCESS OF APPOINTMENT OF A NEW DIRECTOR

- 16. After the interview, the Members, in a Plenary Session of the Commission, shall strive to approve the preferred candidate as Director by consensus. If consensus is not reached, the Members shall adopt the following procedure for the appointment of a candidate:
 - a. [The selection shall be by secret vote of the Members, represented by Heads of Delegation.
 - b. Each Member shall choose its preferred candidate. The candidate with the simple majority of the votes of the Members shall be appointed Director.
 - c. If a simple majority is not reached, the two candidates with the highest scores shall be submitted to a second round of voting. The one who receives the greatest number of votes shall be appointed Director.
 - d. A tie between candidates shall result in a new round of voting between those candidates, which shall be repeated up to three consecutive times. If the tie continues, the tied candidates shall be summoned to a final session of interviews, after which new rounds of voting will be held until the final appointment by simple majority.]

- a. [Polling will be done by secret ballot by the Members, represented by Heads of Delegation
- b. Selection will be based on multiple rounds, as needed.
- c. In each round each Head of Delegation will select one candidate. The candidate with the lowest number of votes in each round shall be eliminated from the ballot process for the subsequent round.
- d. A tie between candidates will result in a re-ballot between those candidates.
- e. The candidate who polls the highest in the final round shall be appointed Director.]
- 17. The selected candidate shall be notified at the conclusion of the meeting of the Commission.
- 18. A copy of this procedure will be made available to each candidate so that they are aware of the process being followed.

STARTING DATE

19. If possible, the selected candidate shall present him or herself at the headquarters of the Secretariat two weeks before the departure of the Director in office in order to allow the proper transition. The term of appointment of the incoming Director shall commence upon the expiration of the previous Director's term or on the date of the incoming Director's reporting for duty, whichever is later.]

Appendix 6.

STATEMENT BY MEXICO AT THE 86TH EXTRAORDINARY MEETING OF THE IATTC

Mexico proposes that, if the end of August 2014 (at which date the term of the current Director expires) is reached without an agreement, the term of the current Director shall be extended for a certain period of time that will guarantee the continuity of the work of the Commission.

Appendix 7.

STATEMENT BY THE REPUBLIC OF COLOMBIA AT THE 86TH EXTRAORDINARY MEETING OF THE IATTC

Colombia's interpretation regarding article 12 of the Antigua Convention is that the Convention gave the Commission an express mandate to develop rules of procedure for the selection of the Director. Paragraph 2 of that article is an integral part of that mandate, and therefore the 86th Extraordinary Assembly, convened for this purpose, would have the authority to define the total duration of the successive terms of a Director. Therefore, during this Extraordinary Meeting, Colombia reiterated that the Director's term should be limited to a maximum of two terms as is customary in other international organizations, including other RFMOs.